

Research Supervision Agreement

The purpose of the Research Supervision Agreement is to establish the principles of a successful project. The student and the supervisor should discuss the way they intend to conduct the research partnership, and the expectation each party has about the project, resources and each other, and record the decisions they make about these things in the Agreement.

The Supervision Agreement is valid until the student successfully completes the degree. Review and revision of the plan takes place when a significant change occurs during the process (e.g. change of thesis or supervisor). If the candidate have questions regarding the supervisor's responsibility, they must discuss it with the supervisor first, before turning to the Doctoral School and the appropriate committee.

Researcher:

Code, e-mail, telephone:

Title of the thesis in Hungarian and English:

Supervisor:

Co-supervisor:

Consultant:

Degree, field:

Research start date:

Expected time of completion of degree:

Research site:

Research funding mode:

Responsibilities of the student:

- a) Completing an individual Project Plan at the beginning of the doctoral studies, reviewing and revising if necessary.

- b) Making Progress Reviews with the help of the supervisor.
- c) Preparing for consultations with the supervisor.
- d) Conducting the research in an independent, self-managing manner, as much as the project allows it.
- e) Aspire to an active publishing activity in the accessible forums of the field.
- f) Presentation of the working progress to the supervisor, students and teachers of the doctoral program.
- g) Informing the supervisor about changes in the Project Plan or any relating problems.
- h) Fulfilling all requirements of the doctoral program defined in the Academic Plan.
- i) Fulfilling administrative obligations such as registration, enrolment, etc.

Responsibilities of the supervisor and co-supervisor:

- a) Responsible for the candidate's project. Recording the fulfilment of the end-of-semester consultations in the electronic education system.
- b) Reviews and gives feedback on the planning and progress of both theoretical and practical part of the research on a regular basis, especially regarding the Comprehensive Exam at the end of the fourth semester.
- c) Informs the student of the ethical aspects of research and intellectual property rights.
- d) Supports research mobility of the doctoral student.
- e) Follows and supports the candidate's publication activities, conference attendance, and other scientific and artistic/design work.
- f) Ascertains that the candidate is familiar with the requirements and standards of the doctoral dissertation and, in case of a DLA degree, the master project, established by MOME's Doctoral School.
- g) Prior to the consultation with the supervisor, will be acquainted with the relevant materials sent by the candidate in advance.
- h) Informs the candidate of any major change in personal relations with the supervisor.

Any questions or problems that may arise in connection with the doctoral research can be addressed to the Council of the Doctoral School. If the dispute continues, it will be discussed by the Habilitation Committee and Doctoral Council of MOME.

Planned frequency of reporting:

Planned frequency of supervisor consultation:

Other resources needed (lab, facilities, etc.):

Any other academic or non-academic activity at the university (workshops, labs, etc):

Group Research Collaboration:

Content and purpose of group research:

Resource requirements for group research:

Date

Signatures: student, supervisor, co-supervisor, Head of the related Doctoral Program